



EAST GRINSTEAD TOWN COUNCIL

Council Offices, East Court, College Lane, East Grinstead, West Sussex, RH19 3LT

Phone: 01342 323636

www.eastgrinstead.gov.uk

Town Clerk: Samantha Heynes BA, FSLCC

Email: townclerk@eastgrinstead.gov.uk

To: Members of the Planning Committee
Quorum is 3

9th December 2025

Dear Councillor

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held in the **COUNCIL CHAMBER, EAST COURT** on **TUESDAY 16th DECEMBER 2025** at **7.15pm**. Where possible please clarify any points or raise questions before the meeting with the Clerk or Chairman to ensure an answer can be given. If you are not able to attend and wish to send a substitute, please advise the Clerk who this will be.

Non-committee members wishing to attend and speak must ensure that they seek permission from the Chairman before the meeting starts and should indicate the item they wish to speak on.

Yours faithfully

Samantha Heynes
Town Clerk

ORDER OF MEETING

7:15pm Public Participation

Members of the public may attend the meeting in person. There is a period of up to 15 minutes for public questions relating to items on the agenda.

Any question must be submitted to the Town Clerk 24 hours in advance of the meeting, referencing the agenda item it is related to.

Representations will be restricted to a maximum of 2 persons speaking for and/or against the application. In the event of a large number of speakers, the Chairman has the discretion to increase the number allowed to speak.

Each member of public will be able to speak for a maximum of 2 minutes and will have no right of reply. If a question cannot be answered at the meeting, a written response may be provided at a later date.

The Chairman's interpretation of the standing orders is final. Should there be no questions, or the questions complete before the end of 15 minutes the Chairman will move along to the agenda and public participation will end.

AGENDA

The Planning Committee will commence immediately upon completion of public participation.

- 72. To receive apologies for absence/substitutions
- 73. To receive the minutes of the meeting held on 25th November 2025
- 74. To receive Members' Declarations of Interest
- 75. Chairman's Announcements
The Chairman will update the committee on any matters that have arisen
- 76. To note the Planning Action List – no outstanding actions
- 77. To make observations as may be considered necessary in respect of the planning applications (Appendix A)
- 78. To note any planning and/or appeal decisions received from Mid Sussex District Council attached (Appendix B)

The next meeting of the Planning Committee will be held on **Tuesday 13th January 2026 at 7pm**

Planning Application No	Ward	Location	Proposal
DM/25/2025/HOU	Town North	97 Moat Road East Grinstead West Sussex RH19 3LW	Erection of a single storey rear extension and a double storey side extension, including demolition of existing garage and side extension. (Revised plans received 28.11.2025)
DM/25/2406/VOC	Town South	Pizza Hut 86 London Road East Grinstead West Sussex	Variation of Condition 2 relating to planning reference DM/15/1483 to extend operating hours. (revised plans received 24.11.2025)
DM/25/2656/VOC	Imberhorne	Walnut Marches Crawley Down Road Felbridge East Grinstead	Variation of condition no 24 relating to planning application DM/23/0990
DM/25/2742/TREE	Baldwins	1 Overton Shaw East Grinstead West Sussex RH19 2HN	Oak - Reduce crown by up to 2m
DM/25/2833/FUL	Herontye & Ashplats South	Hampton House High Street East Grinstead West Sussex	Change of use of building from Class E to residential to form 4no flats, consisting of internal changes to the floor plan. (Revised plans received 27.11.2025) (Revised description agreed 01.12.2025)
DM/25/2849/LBC	Herontye & Ashplats South	Hampton House High Street East Grinstead West Sussex	Change of use of building from Class E to residential to form 4no flats, consisting of internal changes to the floor plan. (Revised plans received 27.11.2025) (Revised description agreed 01.12.2025)
DM/25/2854/HOU	Imberhorne	9 Sackville Close East Grinstead West Sussex RH19 2SG	Installing a modular ramp system to allow wheelchair access to the property
DM/25/2889/LDC	Imberhorne	Floran Farm Hophurst Hill Crawley Down Crawley	Existing Certificate of Lawfulness application for the use of part of an outbuilding as an existing dwelling.
DM/25/2902/LDC	Imberhorne	Wolding Yew Lane East Grinstead West Sussex	To retain outbuildings erected within 2m of the boundaries of the site.
DM/25/2907/HOU	Town North	Esquina Cranston Road East Grinstead West Sussex RH19 3HL	Demolition of existing single-storey rear extension and construction of single-storey rear kitchen/dining extension; internal reconfiguration to form W.C. and utility room with external side access; replacement of existing porch with new enclosed porch; and application of new render finish to existing masonry.
DM/25/2908/FUL	Imberhorne	Duaris House Imberhorne Way East Grinstead West Sussex	Proposed construction of an external plant room with an acoustic enclosure to the west of the existing building,
DM/25/2914/LDC	Herontye & Ashplats South	1 Collingwood Close East Grinstead West Sussex RH19 4BQ	New proposed rear extension
DM/25/2927/FUL	Town North	Oakmead Dental Care 48 Moat Road East Grinstead West Sussex	Proposed entrance porch
DM/25/2939/TREE	Baldwins	1 Rough Field East Grinstead West Sussex RH19 2RU	(T1) Oak - Crown reduce by 2m to suitable growth points and remove dead wood
DM/25/2944/FUL	Imberhorne	1-9 Beech Close Newlands Crescent East Grinstead West Sussex	Replacement roof coverings like for like. Overcladding of existing timber fascia, soffit, and bargeboard with new uPVC cladding to match existing. Overcladding of existing timber cladding with uPVC to match existing. Replacement rainwater goods to match the existing.
DM/25/2946/HOU	Imberhorne	49 Blount Avenue East Grinstead West Sussex RH19 1JJ	Proposed ground and first-floor extensions, internal reconfiguration including conversion of garage to habitable room and new/altered window and door openings, with materials matching existing house.
DM/25/2947/HOU	Herontye & Ashplats South	47 Morton Road East Grinstead West Sussex RH19 4AF	Proposed two storey rear extension with vertical cladding and extension of flat garage roof

Planning Application No	Ward	Location	Proposal
DM/25/2971/LDC	Baldwins	Oaklands Furze field Road East Grinstead West Sussex	Use of the land for siting a mobile unit for use ancillary to the main dwelling.
DM/25/2996/TREE	Ashplats North	40 Fulmar Drive East Grinstead West Sussex RH19 3NN	(T1) Oak - Re-Pollard to previous points for a 2-3m overall reduction
DM/25/2997/HOU	Town South	57 Cantelupe Road East Grinstead West Sussex RH19 3BL	Retrospective application for the replacement of the rear lean-to.
DM/25/3019/LDC	Imberhome	The Spinney Chapmans Lane East Grinstead West Sussex	Conversion of existing garage to living room and creation of new ground floor left flank window
DM/25/3034/HOU	Imberhome	35 Heathcote Drive East Grinstead West Sussex RH19 1NB	Proposed porch to front elevation with new roof extending over garage
DM/25/3046/HOU	Ashplats North	205 Holtye Road East Grinstead West Sussex RH19 3ER	Demolition of existing garage and store and construction of garden room.
DM/25/3085/TREE	Herontye & Ashplats South	Forest View 2 Garden Close East Grinstead West Sussex	Holly Tree (T1) reduce height by up to 1.5m. Trim sides by up to 1m. Ensure a clearance of 1.5m from Building. Works are to be carried out approximately every 2 years.

Planning Application No	Ward	Location	Proposal	EGTC Comments	MSDC Decision
DM/25/1452/FUL	EG South	Land South Railway Cottages Vowels Lane Kingscote West Sussex	Change of use of agricultural land to use for exercising of dogs including perimeter fence, pathway, shelter and associated parking	No comment	Approved 19/11/2025
DM/25/1949/HOU	Ashplats North	75 Blackwell Farm Road East Grinstead West Sussex RH19 3JW	Retrospective application for the installation of a pergola on existing decking.	No comment	Approved 05/12/2025
DM/25/2204/HOU	Town South	22 Pavilion Way East Grinstead West Sussex RH19 4SS	Erect a 2m high wooden fence with concrete posts and base along the northern boundary	No comment.	Approved 26/11/2025
DM/25/2418/HOU	Imberhorne	Dalby 70 Halsford Park Road East Grinstead West Sussex	Two-storey side and rear extension. Reconfiguration of Front Elevation with introduction of render to partially replace hung tile cladding	The Committee recommended approval.	Refused 04/12/2025
DM/25/2479/VOC	Town South	West Street Baptist Church West Street East Grinstead West Sussex	Variation of condition nos 2, 3 and 4 of planning application DM/22/0738 - to amend the detailed drawings and allow for design changes	No comment	Approved 26/11/2025
DM/25/2480/LBC	Town South	West Street Baptist Church West Street East Grinstead West Sussex	Demolition and replacement of the front porch building with a new entrance area to the church. Changes to the side hall roof shape and alteration side hall elevation along with internal changes to the side hall. Addition of amendments to previous consents - new internal staircase to replace existing.	No comment	Approved 26/11/2025
DM/25/2524/LDC	Imberhorne	8 Sinden Heath Felbridge East Grinstead West Sussex	Single-storey extension and outbuilding	No comment	Withdrawn 27/11/2025
DM/25/2594/HOU	EG South	Coombe Place Cottage Turners Hill Road East Grinstead West Sussex	Proposed ground floor front extensions, new first floor addition and fenestration alterations	No comment	Approved 05/12/2025
DM/25/2603/PNC	Town South	4 Cantelupe Mews 37 - 39 Cantelupe Road East Grinstead West Sussex	Change of use from Class E to Class MA to create 2 residential units.	Recommend approval, subject to a condition requiring that the management company responsible for the leasehold land and site provides and maintains adequate arrangements for waste bin provision, litter control, licences, and overall site management.	Approved 26/11/2025
DM/25/2604/TREE	Baldwins	Eden Hollow Furzefield Road East Grinstead West Sussex	Ash tree (T1) - fell to ground level and replant with a British native species	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 21/11/2025
DM/25/2687/TREE	Ashplats North	199 Estcots Drive East Grinstead West Sussex RH19 3YP	(T1) Oak - Fell	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 26/11/2025
DM/25/2725/TREE	Ashplats North	5 Holtye Avenue East Grinstead West Sussex RH19 3EG	T1 Oak - Raise Crown to approx 5m by removing first 2 lateral limbs and pruning minor lower limbs. Thin remaining crown by no more than 10%.	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 26/11/2025
DM/25/2780/LDC	Imberhorne	The Spinney Chapmans Lane East Grinstead West Sussex	Conversion of existing garage to living room and creation of new ground floor left flank window .		Withdrawn 18/11/2025
DM/25/2848/TREE	Imberhorne	6 Campbell Crescent East Grinstead West Sussex RH19 1JR	Sycamore - Fell		Approved 27/11/2025